



Zelle®: Mobile Payment Instructions

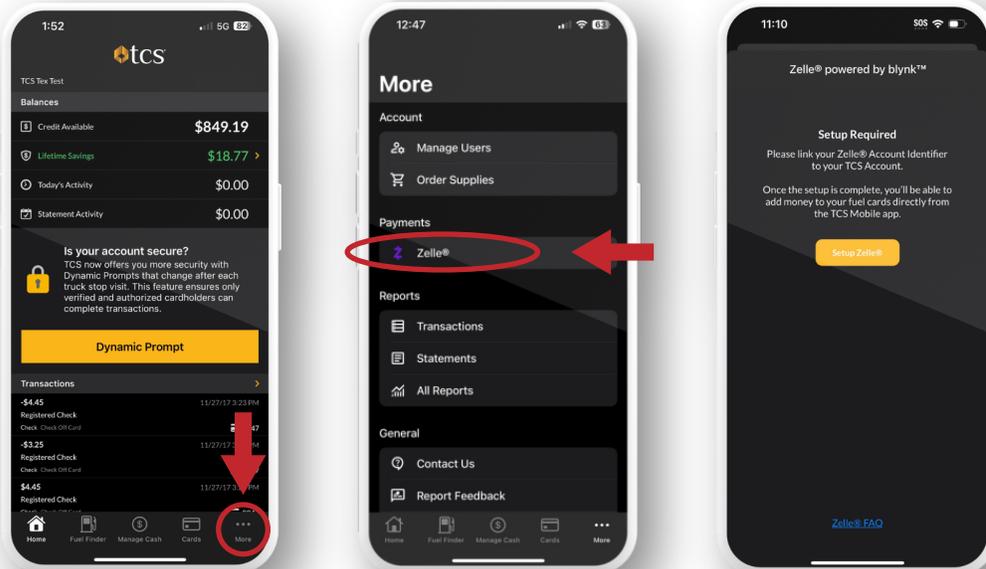
Initiate Zelle® Payment Requests directly from the TCS Mobile App! Just set up your Zelle® account details within the TCS Mobile App, request an amount, approve the payment with your bank, and you can begin fueling!

In case you need some help, here are step-by-step instructions.

Setting Up Your Zelle® Account

1

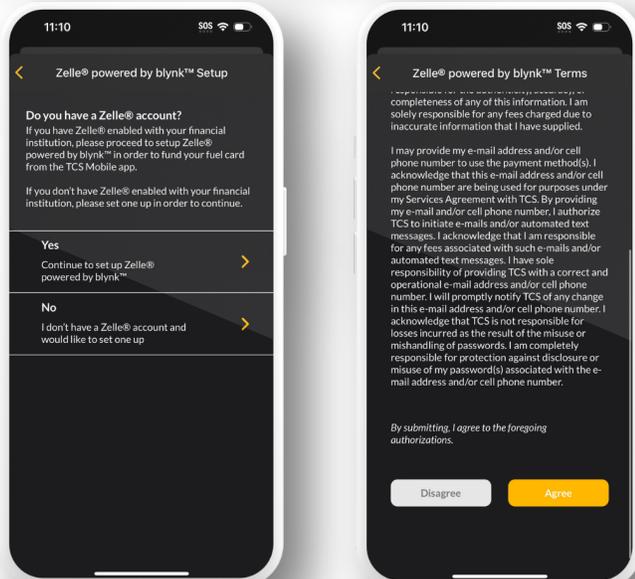
Select “Zelle®” in the “More” menu and click “Setup Zelle®”.



2

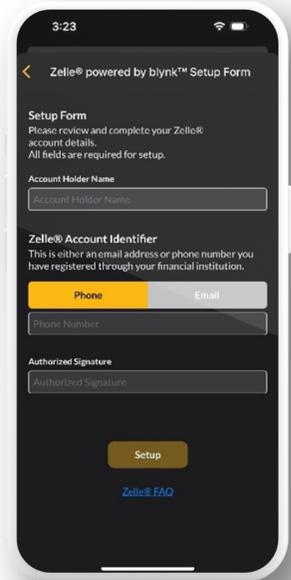
Select “Yes” if you already have a Zelle® account and to agree to the terms.

Select “No” to learn more about setting up an account.



3

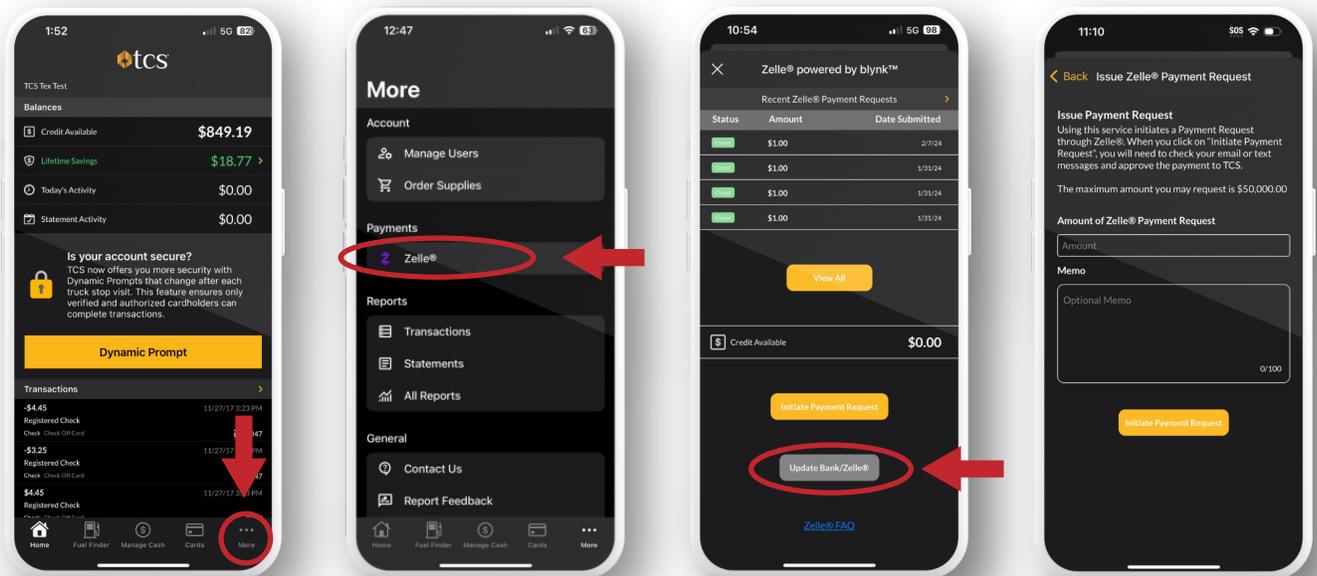
Next, fill out the Setup Form with your Account Holder Name, Zelle® Account Identifier (either a phone number or an email address), and Authorized Signature and click “Setup”.



4

Initiating Payment Requests

- Select “Zelle®” under the “More” menu and click “Initiate Payment Request”.
- Enter the amount you want to request
- Add additional details in the optional memo field
- Click “Initiate Payment Request”
- Go to your banking app/website to approve the request.



Approving Payment Requests

All Payment Requests must be approved in your banking app or on your bank’s website.

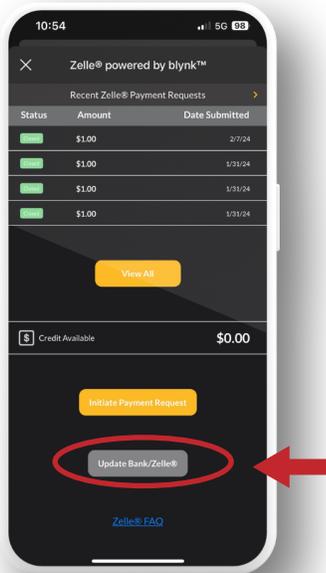
Approving Initial Payment Requests:

- The setup process is NOT complete until the Payment Request is approved.
- Once you have approved the initial Payment Request, your Zelle® account identifier will then be linked to your TCS account to allow you to initiate Payment Requests from the TCS Mobile App within seconds.

Additional Zelle® Resources

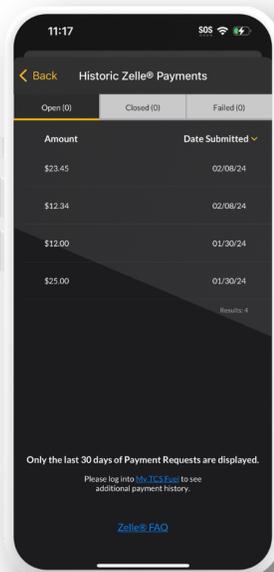
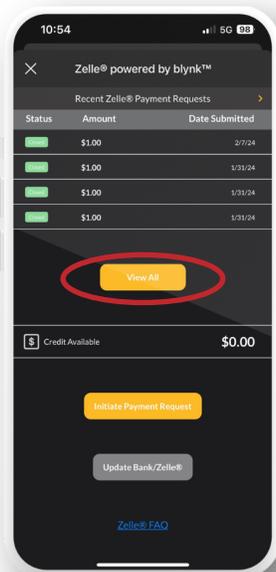
Updating Your Bank

To update the bank used to send Zelle® payments select “Update Bank/Zelle®” on the Zelle® screen. This will prompt you to redo the “Setup Zelle®” process.



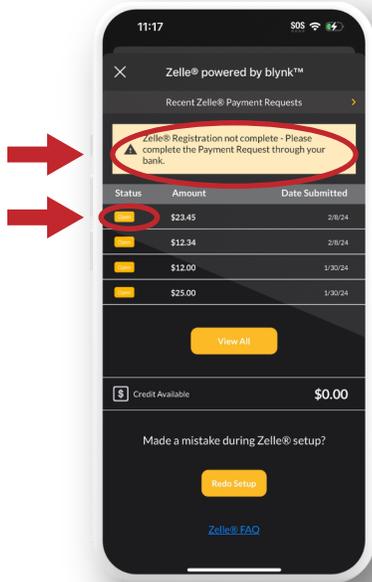
View Your Recent Zelle® Payment Requests

- Select “View all” on the Zelle® screen.
- Filter by selecting “Open”, “Closed”, or “Failed” Payment Requests.
- Select a payment to view additional details.

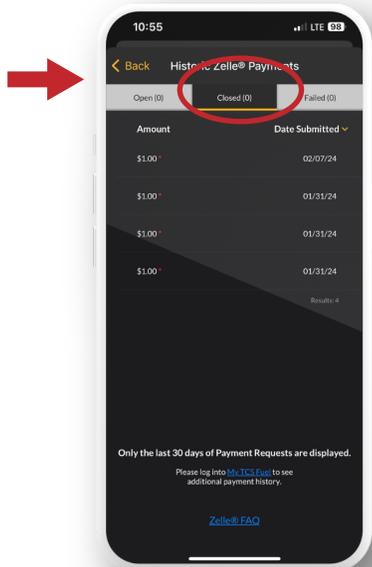


View Payment Request Statuses & Banners

OPEN STATUS: A Payment Request has been sent but has not been approved or declined in your banking app/website.



CLOSED STATUS: The Payment Request was completed and the funds have been added to your TCS account balance.



If you need assistance or have questions, please call TCS at 844-827-7696.

